

Our IT staff are available to help students to:

- become familiar with Windows software
- become familiar with Apple Mac software
- improve their setting-out of assignments
- gain qualifications in ICT
- gain a qualification to allow progression to higher level course

Evening classes are available through Adult Education or by contacting the skills development manager.

Staff training is also available through the staff development manager.

For further information on Skills Development, please contact:

Jackie Chilton
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The Literacy Workshop

For full-time students

The Literacy Workshop is timetabled for 2 x 1 hour sessions each week and allows you to:

- work on your own and as part of a small group
- work at your own pace
- target your literacy needs
- get support with assignments
- read and borrow from a selection of short fiction texts
- prepare for Adult Literacy exams (entry, level 1 and level 2)
- get help with job applications
- improve general knowledge

For part-time students

1 x 2 hour session is available and allows you to:

- work on your own and as part of a small group
- work at your own pace
- target your literacy needs

The Literacy Workshop

- read and borrow from a selection of short fiction texts
- prepare for adult literacy exams (entry, level 1 and level 2)
- get help with job applications

English GCSE

English GCSE is available for full and part-time students

- Cambridge International First Language English (IGCSE)
- Core tier examinations paper 1 & paper 3 (grades C-G) sat in May or extended tier paper 2 & paper 3 (grades A*-E)

The Maths Workshop

This is for full-time students and allows you to:

- work on your own and at your own pace in small classes with support from tutors
- target your numeracy/maths needs
- prepare for adult numeracy exams (entry, level 1 and level 2), or GCSE maths (AQA modular), either resitting in November or doing the full qualification from the start.

You are generally timetabled for 2 hours a week.

If you have already achieved a GCSE maths grade C or above, or passed adult numeracy level 2 you will not need to attend these sessions

A/S maths can be offered to suitable qualified and committed students, but they would have to attend the maths evening class workshop.