

20 March 2020

Ref: COVID-19 Update to Employers

Dear Employer

As a result of the current climate, and the announcement by the States of Guernsey Director of Public Health yesterday, apprentices are not able to attend College at the present time. However, the achievement of qualifications remains of paramount importance to us. The next two weeks will be a period of an extended Easter break, in effect pausing face to face teaching and learning. However, just like any holiday period, there is still work to be done. We are mindful that there are still some online elements of teaching and learning that can continue and students will have access to their tutor for support.

The College is now ready to implement the following steps with effect from the week commencing 23 March 2020:

- Apprentices will remain in the workplace until the end of this term (Friday 3 April) and follow any guidance given by you regarding attendance at work.
- Any grant payments made to you will continue as normal during this period.
- Theoretical lessons will still be available online for those in work; each tutor will inform students what is expected.
- As a College, we will commit to offering catch up learning as and when we resume.
- Any apprentice who may become unemployed as a result of COVID 19 - the College has strategies in place for those students to complete their qualifications.
- English and maths lessons will continue online for 1st year apprentices.

The College will publish on its website and through other social media platforms the contact details of relevant tutors.

Please get in touch if you have any worries or concerns about this approach.

Kind regards

Yours sincerely



Louise Misselke

Principal