

THE GUERNSEY INSTITUTE

Guernsey College of Further Education COURSES 2021/22



Do you want to take the next step in your career?





Jacki Hughes
Executive Principal, The Guernsey Institute

The Guernsey Institute is a forward-thinking education partnership that aims for far-reaching, progressive change and impact through learning and development. Bringing together Guernsey College of Further Education, the Institute for Health and Social Care Studies and GTA University Centre, we work with all our learners as individuals, helping you make the choice of career pathway, apprenticeship, course or development opportunity that's right for you and your ambitions.

Inside this document you will find a full prospectus of all the courses Guernsey College of Further Education has on offer. The College is the largest of our three organisations and makes up three of the five campuses on which we are currently located. In recent months though, we have had a team of architects working on plans for a single purpose-built campus which will have 21st century facilities that reflect the needs of employers both now and in the future.

The Guernsey Institute is allowing us to combine our expertise in delivering technical, vocational and professional learning and development, with our high level of industry engagement and connections to some of the best-known companies — not just in the Bailiwick and the UK, but in the world — to provide you with a complete experience where you feel supported and confident in your abilities and inspired by the opportunities available to you. Through doing so, we provide work-ready talent for business, and transform lives through promoting opportunity and encouraging ambition.

Our focus is to transform lives through learning and development. We aim to meet your individual learning and development needs and have a student support team to unlock your potential for learning.

Start preparing for an exciting future today!



Louise Misselke
Principal, Guernsey College of Further Education
Executive Director, The Guernsey Institute

This is an exciting period for us as Guernsey College of Further Education joins our partners GTA University Centre and the Institute of Health and Social Care Studies to become The Guernsey Institute. Whilst our name might be changing, our mantra is most definitely not – putting our students at the heart of everything we do. We know that you have dreams and aspirations and our job is simple - to give you the best possible chance of achieving these ambitions and it is our privilege to be part of your journey.

One of the things we often hear from our students is that we have created a friendly place to study, somewhere you are free to be yourself. You will be challenged to achieve your best, but you will also be given the best possible support to do that. There is a great sense of community here and we make a commitment to ensuring you receive brilliant teaching, delivered by staff who are passionate about their subject. Around 97% of our students tell us that they really enjoyed their course (according to our student survey). This publication offers a selection of full and part-time courses at a range of levels. We regularly engage with a variety of stakeholders and employer sector groups to ensure we meet the needs of our island community, to bring you a range of programmes from hobby courses to degrees and everything in between.

We have faced all manner of challenges over the past two years and now life is back to normal we are looking forward to being able to deliver the education, professional development and training that you seek.

Please get in touch if you have any questions or even ideas about courses, we would love to hear from you. We are learning every day, and we know that education has a very positive impact on people's lives; we are dedicated and committed to making this happen for you and I look forward to welcoming you into The Guernsey Institute very soon.

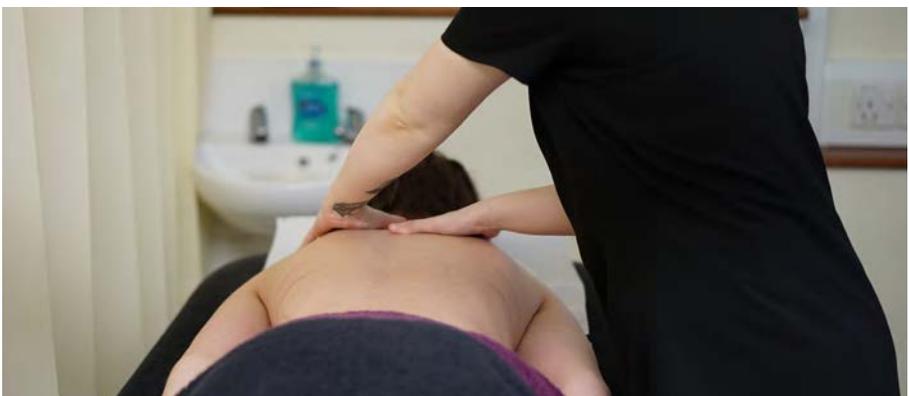
FULL TIME COURSES

Access



This course aims to develop your self-esteem and confidence, improve your social, life and independent living skills and maximise your potential through an individual programme relevant to your needs.

Beauty



The aim of our beauty courses is to give you the knowledge and skills to embark on a fulfilling and varied career in the beauty and the holistic therapies sectors.

Business



This course is designed to provide you with an excellent range of employability skills to enable you to be work ready either after college or university.

Childcare & Early Years



Ideal if you would like to work in any area of health, social care or early years. Level 3 gives you the knowledge/experience to work with children from birth to five years, with knowledge of five to seven years.



Creative & Digital Arts



These courses are designed to give you a wide and varied exposure to the many different types of creative media focusing on the essential skills required for all creative industries.

Engineering



Our Engineering courses will develop your practical skills and knowledge and are the ideal first step towards a successful and rewarding career in this exciting and varied sector.

Finance



Ideal for students who wish to combine International Baccalaureate study with a professional financial qualification, enabling them to become confident, skilled students who are career-ready.

Health & Social Care



Level 2 is Ideal if you would like to work in any area of health, social care or early years. Level 3 is a stepping stone to higher education at university/college or to taking up employment in the sector.

IT & Computing



These courses will provide you with up-to-date technical content and the necessary knowledge, understanding, skills and attributes required to be successful in this sector.

Office Administration



OCR's administration qualification is designed to give you the knowledge, skills and understanding of the administration activities you need to progress into employment or higher levels of study.

Performing Arts



If you have a burning ambition to be a performer/work within the performing arts sector, then this course is for you. Most of our Level 3 students progress to UK universities, drama or dance schools.

Progress to...



Our Progress to... course is a work-related qualification designed to give you the knowledge, understanding and skills to prepare you for employment or further study.

Public Services



This course is designed to prepare you for a career in one of the many uniformed services - armed forces, the police or prison service.

Sport



Our courses allow you to develop wide ranging knowledge, understanding and skills required to progress to further study or into sports-based employment.



APPRENTICESHIPS

Adult Care



Available to employees working in care roles within the adult care industry.

Course duration: 18 months

Qualifications included: BTEC Level 2 Diploma in Care

Next course start date: September 2021

Construction & The Built Environment



Available to employees working in the Construction & The Built Environment sector.

Course duration: Up to 5 years

Qualifications included: BTEC Level 3 National Foundation Diploma in Construction & The Built Environment; BTEC Level 4 HNC in Construction and the Built Environment (Construction)

Next course start date: September 2021

Culinary Skills



Available to employees working in hospitality and catering.

Course duration: 1 year

Qualifications included: City & Guilds Level 2 Diploma in Culinary Skills

Next course start date: September 2021

Early Years



Available to employees working in a supervised role within the early years and childcare industry.

Course duration: 2 years

Qualifications included: NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator)

Next course start date: September 2021

Electrotechnical Technology



Available to employees working in the electrical contracting or supply industry or those whose work involves electrical installation, maintenance or modification of existing installations.

Course duration: TBC

Qualifications included: TBC

Next course start date: TBC

Engineering mechanical, manufacturing, welding



Available to employees working as engineer operatives, technicians, fabricators and welders.

Course duration: 3 years

Qualifications included: Level 3 Diploma in Engineering - Welding or Level 3 Diploma in Engineering - Mechanical Manufacturing

Next course start date: September 2021

Hairdressing



Available to employees working in the hairdressing industry.

Course duration: Up to 3 years

Qualifications included: Level 2 Diploma in Hairdressing; Level 3 Diploma in Hairdressing

Next course start date: September 2021

Horticulture



Available to employees working in horticulture, landscaping, production horticulture, sports turf or park and gardens.

Course duration: 2 years

Qualifications included: City & Guilds Level 2 Diploma in Work-based Horticulture

Next course start date: 'Roll-on-roll-off' start points throughout the year

Hospitality Management & Marketing



Available to employees currently working in the hospitality and catering industry.

Course duration: 1 year

Qualifications included: City & Guilds Level 3 NVQ Diploma in Hospitality Supervision and Leadership

Next course start date: 2022

Island Operative



Available to employees working within operative roles within the construction and service industry

Course duration: 18 months

Qualifications included: Available on request

Next course start date: September 2021

Motor Vehicle



Available to employees working as technicians within the motor industry.

Course duration: Up to 4 years

Qualifications included: Level 2 Diploma in Light Vehicle Maintenance and Repair; Level 3 Diploma in Light Vehicle Maintenance and Repair

Next course start date: September 2021

Painting & Decorating



Available to employees working in the painting, decorating or construction industries.

Course duration: 3 years

Qualifications included: Level 1 Diploma in Painting & Decorating; Level 2 Diploma in Painting & Decorating

Next course start date: 'Roll-on-roll-off' start points throughout the year

Plumbing Studies



Available to employees currently working as plumbers in the construction industry and associated trades.

Course duration: Up to 4 years

Qualifications included: Level 2 Diploma in Plumbing Studies; Level 3 Diploma in Plumbing Studies

Next course start date: September 2021

Retail



Aimed at those wishing to pursue a career within Retail Management.

Course duration: 1 year

Qualifications included: Level 2 Certificate in Retail Skills or Level 3 Certificate in Management and Leadership

Next course start date: September 2021

Site Carpentry & Bench Joinery



Available to employees working in carpentry and joinery roles.

Course duration: Up to 4 years

Qualifications included: Level 2 Diplomas in Bench Joinery and Site Carpentry; Level 3 Diplomas in Site Carpentry and Bench Joinery or CIOB Level 3 Diploma in Construction Site Supervisory Studies (Year 4)

Next course start date: September 2021

Trowel Trades



Available to employees currently working as blocklayers, plasterers and stone masons roles within the building and construction industry.

Course duration: Up to 4 years

Qualifications included: Level 2 Diploma in Bricklaying; Level 3 Diploma in Bricklaying

Next course start date: September 2021

PART-TIME PROFESSIONAL COURSES

Child Care & Early Years

NCFE/CACHE Level 1 Award in an Introduction to Early Years Setting EY06E1

This is a part-time course specifically designed as a taster course if you are interested in a career in childcare and early years. It is a required qualification if you would like to become a childminder. Good IT skills are essential.

Duration Online plus 3 tutorials **Starts** Flexible **Location** DEL **Fee** £380

NCFE/CACHE Level 3 Award in Preparing to Work in Home-based Childcare EY15E1

This qualification prepares learners to set up a home based childcare setting as a registered childminder. It is suitable to anyone wishing to be employed in home based childcare settings as childminding assistants or other home child carers (eg. nannies, au pairs).

Duration TBC **Starts** Flexible **Location** Online delivery **Fee** £412

NCFE/CACHE Level 3 Diploma in Early Years Workforce EY11E1

This course is ideal for mature students who are working or intending to work with children from birth to school age. It is expected that you already work in settings or services whose main purpose is children's care, learning and development and you may have a Level 2 childcare qualification.

Duration 2 years (34 weeks per year; includes some online delivery)
Time Tues 6.00-9.00pm **Starts** Sept 2021 **Location** LOC **Fee** £1,390 per year

GCFE Babysitting course EY14E5

This course will give you important information about babysitting and your role as a babysitter. It covers accident prevention and fire safety when babysitting, caring for young children in a babysitting environment, respecting and valuing children.

Duration 2 weeks **Time** Mon 5.30-8.30pm **Starts** On demand **Location** PRCPA **Fee** £35

CACHE Level 3 Award in Supporting Teaching & Learning in Schools EY13E1

Aimed at those volunteering or working in a school for at least six hours per week and who have had more than two years' experience.

Duration 33 weeks **Time** Thurs 9.00am-12.00 **Starts** Sept 2021 **Location** PRCPA **Fee** TBC

NCFE/CACHE Level 2 Certificate in Supporting Teaching & Learning in Schools EY20E1

These courses are aimed at students who have just completed the Level 3 Award and wish to progress onto the Level 2/3 Certificate to give them a full licence to practise in a school as an LSA or TA in the UK.

Duration 36 weeks **Time** TBC **Starts** TBC **Location** LOC **Fee** £1,500

NCFE/CACHE Level 3 Certificate in Supporting Teaching & Learning in Schools EY20E2

These courses are aimed at students who have just completed the Level 3 Award and wish to progress onto the Level 2/3 Certificate to give them a full licence to practise in a school as an LSA or TA in the UK.

Duration 18 weeks (includes some online delivery) **Time** TBC **Starts** TBC
Location LOC **Fee** £1,260

Construction & Engineering

CIOB Level 3 Diploma in Site Supervisory Studies BE06E1

This course provides training in site supervision for those who are already, or who would like to be, employed in a supervisory role.

Duration 32 weeks **Time** Mon 12.30-5.00pm **Starts** Sept 2021 **Location** LOC
Fee £2,200

Washing Machine Installation CN32E1

This course is open to anyone wanting to offer the service of connecting white goods, eg. dishwashers and washing machines, to existing connections.

Duration Half day **Starts** On demand **Location** Off site **Fee** £160

BPEC Domestic Hot Water Storage Systems Certificate CN32E5

This one day course aims to help plumbers and heating engineers who want to install vented and unvented domestic hot water storage systems to comply with appropriate building regulations and technical standards.

Duration 1 day **Time** 9.00am-5.00pm **Starts** TBC **Location** CTZ **Fee** TBC

City & Guilds Level 2 Award in the Principles of Safe Handling and Application of Pesticides (PA1) CN40E1OCT

This course is for anyone who works in or who wants to work in commercial pesticide application. It meets legal requirements and permits you to work unsupervised in the industry. The end user must hold both the PA1 and PA6 to spray commercial pesticides.

Duration 1 day **Time** 9.00am-4.00pm **Starts** TBC **Location** Off site **Fee** £155

City & Guilds Level 2 Award in the Safe Application of Pesticides Using Hand Held Equipment (PA6) CN40E2OCT1

Once the PA1 component has been achieved, students may progress to the PA6 component. Both PA1 and PA6 must be successfully completed in order to receive this award.

Duration 1 day **Time** 9.00am-4.00pm **Starts** TBC **Location** Off site **Fee** £195

Construction & Engineering cont...

City & Guilds NPTC Level 2 Awards in Chainsaw Maintenance & Cross-cutting Timber using a Chainsaw CN32E2

This qualification is about the maintenance of a chainsaw and sharpening of a cutting system used in aerial and groundwork; cross-cutting trees using a chainsaw at ground level in construction and up to-date knowledge in legislation and regulations.

Duration 3 days **Time** TBC **Starts** On demand **Location** Off site **Fee** £750

Hair & Beauty

Female Intimate Waxing HB03E11

Using hot/warm wax, learn how to remove hair from the bikini and surrounding area and techniques to support effective removal of the hair/ understand the different styles such as Brazilian and Hollywood, plus how to reduce discomfort during the procedure. Students must be over 18 and already hold a certificate in waxing.

Duration 2 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £120

City & Guilds Level 2 Facial HB03E13

This is a City & Guilds Level 2 qualification in facial techniques. Through both theory and practical sessions, you will learn correct cleansing, exfoliation, massage and mask techniques.

Duration 18 weeks **Time** 3 hours per week **Starts** TBC **Location** LOC **Fee** £750

Level 2 Gel Nail Application HB03E17

This very popular nail application enhances manicure and pedicure treatment, offering your clients chip free polish for up to seven days. Learn the correct preparation and application techniques for a fantastic nail polish finish. VTCT manicure qualification required.

Duration 1 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £120

Threading HB03E25

An alternative hair removal technique using an antibacterial cotton thread. Learn three different techniques to achieve a precise and defined shape to the eyebrows, or simply to remove unwanted hair from the face or body. Students will need to hold a Level 2 Certificate in Eye Treatments or Waxing.

Duration 2 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £120

City & Guilds Level 2 in Makeup Application HB03E26

Students who have an interest in the makeup industry can gain a professional Level 2 makeup qualification. Students will learn through both theory and practical techniques the application of day, evening and special occasion makeup.

Duration 12 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £500

City & Guilds Level 2 Waxing HB03E27

This City & Guilds qualification teaches how to use hot and warm water to remove hair from all areas of the body (excludes intimate waxing).

Duration 12 weeks **Time** 3 hours per week **Starts** TBC **Location** LOC **Fee** £500

City & Guilds Level 2 Lash & Brow Treatments HB03E28

Through theory and practical sessions, this qualification enables you to learn lash and brow tinting and brow shaping.

Duration 8 weeks **Time** 3 hours per week **Starts** TBC **Location** LOC **Fee** £350

City & Guilds Level 2 Manicure HB03E29

Through both theory and practical sessions, you will learn a full manicure treatment with polish and UV gel application.

Duration 14 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £570

City & Guilds Level 2 Pedicure HB03E29P

You will learn the theory and practical of treating the feet. This includes the anatomy and physiology of the leg and foot, various luxury & finishing

Duration 14 weeks **Time** TBC **Starts** Feb 2022 **Location** LOC **Fee** £570

City & Guilds Level 3 Facial Electrical HB03E31

This City & Guilds Level 3 course completes the facial electrical units of microdermabrasion, muscle lifting, muscle toning, lymphatic drainage & electrical deep cleansing. Applicants must hold a Level 2 or equivalent facial qualification.

Duration 36 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £1,500

VTCT Level 3 Certificate in Electrical Epilation HB03E22

Learn the skills involved in assessing, preparing for and carrying out electrical needle epilation treatments to remove hair, using alternating current and blend techniques and maintaining effective health, safety and hygiene procedures throughout. A Level 2 or hair removal qualification is desirable but not essential.

Duration 36 weeks **Time** 3 hours per week **Starts** Sept 2021 **Location** LOC **Fee** £1,500



Hair & Beauty cont...

City & Guilds Level 3 Body Electrical HB03E33

You will learn the theory and practical covering all parts of the body – as well as the anatomy and physiology of the body. The electrical treatments include cellulite reduction, body firming, lymphatic drainage, body lifting and scar reduction.

Duration 14 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £570

City & Guilds Level 3 Award in Indian Head Massage HB03E24

This qualification that has been designed to develop practical skills in providing the relaxing and stress relieving treatment of Indian head massage. Learn about the condition of the hair and scalp and classical massage techniques using shampoo, oils and conditioner, plus contra-indications and physiological benefits of the treatment.

Duration 12 weeks **Time** TBC **Starts** Jan 2022 **Location** LOC **Fee** £500

City & Guilds Level 3 Certificate in Body Massage HB03E5

Learn the skills required to apply the different massage techniques to all areas of the body to offer a relaxing or stimulating style treatment to your clients.

Duration 24 weeks **Time** TBC **Starts** TBC **Location** LOC **Fee** £1,000

VTCT Level 2 Certificate in Nail Technology HB03E7

This VTCT certified course will include the theory and practical of all nail enhancements including nail art, gel building, nail sculpting, nail dip system, fibreglass, silk, acrylic with overlays and tip applications.

Duration 36 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £1,300

City & Guilds NVQ Level 3 in Barbering HB04E3

For those who work in, or wish to pursue a career in, barbering (holding a NVQ Level 2 or Level 2 qualification in hairdressing). The course provides the necessary skills and knowledge that prove occupational competence as a senior barber, covering shaving, cutting facial hair, creating patterns in hair, cutting and styling men's hair and consulting with clients.

Duration 22 weeks **Time** 3 hours per week **Starts** TBC **Location** LOC **Fee** £1,500

Health & Social Care

City & Guilds Level 3 Diploma in the Principles & Practice of Dental Nursing HY26E1

If you are employed for a minimum of 16 hours per week as a dental nurse, you could qualify for this new qualification which encompasses the underpinning ethics, professionalism, teamwork and communication required to work as a dental nurse.

Duration TBC **Time** Fri 1.30-5.30pm **Starts** Rolling programme **Location** Distance learning **Fee** £1,500 per year

City & Guilds Level 2 Award in Independent Advocacy HY09E1

The qualification is for those who are interested in acquiring an independent advocacy role. This course will also cover communication, equality and inclusion within independent advocacy and aims to provide students with an understanding of what independent advocacy is, and the principles which underpin good practice.

Duration 6 weeks **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC

BTEC Level 2 NVQ Diploma in Care HY28E1

This is a part time course aimed at employed adult care workers or healthcare support workers. This qualification allows students to develop the fundamental technical skills, underpinning knowledge and understanding to become competent in a care role.

Duration 36 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £1,050

BTEC Level 3 NVQ Diploma in Adult Care HY28E2

This is a part time course for health care or adult care support workers who have already achieved a Level 2 health and social care sector qualification. Students must be employed in the role of a lead adult care worker.

Duration 36 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £1,100

BTEC Level 3 NVQ Diploma in Residential Care HY28E3

This is a part time course for those aged 18+ who work in residential childcare settings as a residential care worker or short break carer. The course covers: the development of children and young people in residential childcare, how to safeguard and protect children and young people in residential childcare, and how to support children and young people who have experienced harm or abuse.

Duration 2 years **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £1,100 per year

Hospitality & Catering

RSPH Level 1 Award in Food Hygiene Awareness HC13E1

The food hygiene courses cover the essentials of food hygiene in a simple and interesting way, and has been specifically designed for personnel undertaking first – line duties in preparing, serving or retailing food. Trainees are not expected to have any previous knowledge or qualification in the subject, but must complete all units of the course and the examination in order to qualify for either the Award in Basic Food Hygiene Awareness or for written confirmation of attendance.

Duration Half day **Time** TBC **Starts** TBC **Location** CTZ **Fee** £60

RSPH Level 2 Award in Food Safety in Catering HC13E2

Following on from the RSPH Level 1 Award in Food Hygiene Awareness, this course will enable students to gain further knowledge and understanding of the importance of food hygiene, associated food hazards, good hygiene practice and controls based on awareness of food safety management systems.

Duration Half day **Time** TBC **Starts** TBC **Location** CTZ **Fee** £60

Information Technology

MOS: Microsoft Office 2016 Complete IT07E11

This course provides skills and expertise to create and manage documents, format text, paragraphs and sections, create tables and lists, create and manage references, insert and format graphic elements, create and manage worksheets and workbooks, manage data cells and ranges, perform operations with formulas and functions, create charts and objects, create and manage presentations, insert and format text, shapes and images and much more.

Duration Flexible **Starts** On demand **Location** Online **Fee** £325

MOS: Microsoft Excel 2013 Bundle (Core & Expert) IT07E12

Gain hands-on expertise in Microsoft Excel. The complete course and labs contain a good balance between the basics which every Excel learner needs to know and more complex topics which will appeal to power users.

Duration Flexible **Starts** On demand **Location** Online **Fee** £245

CIW Web Foundations Associate IT07E1

This course will give you a unique understanding of internet business, data networking and web site design. You will also learn about Internet connection methods, Internet protocols, the Domain Name System (DNS), cloud computing and mobile devices, develop web sites, and study the functions, features and technologies associated with internet services, such as cloud computing and bring Your Own Device (BYOD). No prior experience is necessary.

Duration 12 weeks **Starts** On demand **Location** Online **Fee** £200

CIW Web Design Specialist IT07E2

This course will help you to develop the skills necessary to specialise in web site design, including Web Site Development Essentials, Web Design Elements, Advanced Web Technologies. No previous courses or certifications are required.

Duration Flexible **Starts** On demand **Location** Online **Fee** £200

CIW Advanced HTML & CSS3 Specialist IT07E3

The course tests essential HTML5, Cascading Style Sheets and JavaScript knowledge. You will create web pages using the HTML5 structure elements, embed video and audio, and develop cross-browser user-input forms. You will also use CSS3 to position and format content, and to create effects such as transformations, transitions and animation. Some knowledge of basic HTML5 and CSS3 is required.

Duration 14 weeks **Starts** On demand **Location** Online **Fee** £200

MCSA: Server Infrastructure Certification Courses & Lab IT07E10

The course focuses on the identity functionality in Windows Server 2016. It covers the installation/configuration of Active Directory Domain Services plus group policy implementation for non-nano server environments. It also covers functionality such as Active Directory Certificate Services, Active Directory Federation Services and web application proxy implementations.

Duration Flexible **Starts** On demand **Location** Online **Fee** £700

CompTIA Network+ with Lab IT07E8

CompTIA A+ certification is a widely trusted, globally acknowledged, vendor-neutral credential. The course covers PC hardware, networking and troubleshooting hardware and network connectivity issues.

Duration Flexible **Starts** On demand **Location** Online **Fee** £315

CompTIA Cybersecurity Analyst (Course & Live Lab) IT07E17

This course offers an interactive learning experience required to analyse and interpret data; identifying and address vulnerabilities and utilise basic digital forensic techniques.

Duration Flexible **Starts** On demand **Location** Online **Fee** TBC



PART-TIME PROFESSIONAL COURSES cont...

Information Technology cont...

A+ Comprehensive 901/902 with Lab IT07E7

CompTIA is a globally recognised industry standard for establishing an IT career. CompTIA A+ covers expanded content on growing an IT support role including expanded baseline security topics. The certification provides a different approach to define competency in operational procedures including basic disaster prevention, recovery, scripting basics and a greater dependency on networking and device connectivity.

Duration Flexible **Starts** On demand **Location** Online **Fee** £485

Android Apps Programming IT07E6

This course is designed to get you started in Android app development and includes different development concepts. No prior experience in programming is required.

Duration Flexible **Starts** On demand **Location** Online **Fee** £365

Cybersecurity Essentials (Course & Live Labs) IT07E16

In this course you will learn the concepts and methodologies being used in the field of cybersecurity. The lab simulates real-world, hardware, software and command-line interface environments. The cybersecurity course and lab will help you learn the cyber security basics and teach you how to work with infrastructure security, network security and security devices.

Duration Flexible **Starts** On demand **Location** Online **Fee** TBC

Azure Fundamentals IT07E18

This course introduces you to the new world of cloud computing and how to build on the Windows Azure Platform. You will cover Windows Azure Compute and Storage and SQL Azure. We will discuss cloud computing trade offs and help you understand the constraints and limitations imposed by the cloud computing model offered by the Windows Azure Platform today.

Duration Flexible **Starts** On demand **Location** Online **Fee** TBC

CCNA Routing and Switching 200-125 Bundle with Simulator IT07E9

This course validates your knowledge in using advanced IP addressing and routing in executing scalable and extremely secure Cisco routers which are connected to LANs, WANs and IPv6. The course covers the configuration of extremely secure routing solutions to support branch offices and mobile workers.

Duration Flexible **Starts** On demand **Location** Online **Fee** £700

Management Studies

ILM Level 2 Award in Effective Mentoring Skills MG17E1

This qualification is for those who wish to develop their knowledge and skills in order to understand and undertake effective mentoring in a range of situations, such as within an organisation, the voluntary sector, community groups etc.

Duration 4 sessions **Time** TBC **Starts** TBC **Location** LOC **Fee** £450

CMI Level 3 Principles of Management and Leadership MG04E3

This course is aimed at practising or aspiring managers who supervise teams to achieve defined objectives. They will set and monitor goals and objectives providing instruction, direction and guidance. Day to day operational activities are a key part of their role.

Duration 12 weeks **Time** TBC **Starts** TBC **Location** LOC **Fee** £850

CIPD Level 3 Foundation Certificate in Human Resources Practice BS04E119

A foundation level qualification providing practical skills in HR and development for those starting out in their HR career or wishing to move to the next level with a recognised qualification.

Duration 34 weeks **Time** TBC **Starts** TBC **Location** LOC **Fee** £1,850

CIPD Level 3 Certificate in People Practice

This is a foundation level qualification ideal if you are ready to make your mark on the people profession. It won't just help you get started – it'll give you a head start, too. This is ideal for anyone embarking on a career in people practice, or for those already in a support role and looking to take the next step on the ladder.

Duration TBC **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC

CMI Level 3 Award, Certificate & Diploma in Management, Coaching and Mentoring

This qualification is designed for supervisors and first line managers, to support the development, coaching and mentoring skills and techniques of individuals, teams and achieve objectives.

Duration TBC **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC

Performing Arts

BTEC Level 2 First Award in Performing Arts (Dance) PA03E1

On this one-year part-time course you will learn to dance in two different styles and will practise and develop your technique in both, with the chance to begin to develop your own choreography and work on set pieces. You will take part in both solo and group pieces.

Duration 36 weeks **Time** TBC **Starts** TBC **Location** PRCPA **Fee** £400

BTEC Level 3 Certificate in Performing Arts (Dance) PA03E2

This is a one/two-year course in Contemporary Dance and is ideally suited to students who have an existing background in dance and who are interested in a career in choreography, dance teaching and dance performance.

Duration 36 weeks **Time** TBC **Starts** TBC **Location** PRCPA **Fee** £800

BTEC Level 3 Subsidiary Diploma in Music PA04E1

This two-year part-time course is run in collaboration with the School of Popular Music and is suitable for all instrumentalists or vocalists who have some proficiency and a passion to develop as a performer. The main emphasis is on performing both as a soloist and as part of an ensemble, and there are units focusing on creating your own music using music software, and written units exploring popular music, the music industry and other topics. This qualification is equivalent to one A Level.

Duration 2 years **Time** TBC **Starts** TBC **Location** PRCPA **Fee** £800 per year

Sport

YMCA Level 2 Certificate in Gym Instructing SP02E101

This qualification includes the required elements to work effectively and competently as a fitness instructor in a gym based exercise setting, developing the knowledge and skills to plan/instruct gym based exercises and personal training programmes.

Duration 30 weeks **Time** TBC **Starts** TBC **Location** LOC **Fee** £700

Level 3 Diploma in Sports Massage Therapy SP11E1

This Level 3 Diploma in Sports Massage Therapy is a technical level qualification aimed at developing the knowledge, understanding and technical skills needed for a career as a Sports Massage Therapist, either employed or self-employed. Learners who complete this qualification will be able to gain employment and obtain insurance to work in this industry.

Duration 30 weeks **Time** Wednes 5.00-8.00pm **Starts** TBC **Location** LOC **Fee** £1,500

Level 3 Diploma in Personal Training SP09E1

This qualification includes the required elements to work efficiently and competently as a personal trainer in a gym based exercise setting, developing the knowledge and skills to plan/instruct gym based exercises and personal training programmes.

Duration 36 weeks **Time** Wed 5.00-8.00pm **Starts** TBC **Location** LOC **Fee** £1,900

Level 3 Diploma in Exercise Referral SP12E1

The Level 3 Diploma in Exercise Referral is a technical level qualification which provides delegates with the knowledge, understanding and skills to work as an Exercise Referral Instructor, planning and delivering safe and effective programmes for patients with a number of medical conditions. Delegates must have one of the following qualifications: Level 2 Certificate in Fitness Instructing or Level 3 Certificate in Personal Training. This course is delivered as a combination of online and practical assessment.

Duration 15 weeks **Time** Wed 5.00-8.00pm **Starts** TBC **Location** LOC **Fee** £1,500

Teaching & Learning, Assessment,

City & Guilds Level 3 Award in Education & Training TT01E3

For those who wish to start teaching or training adults or post -16 learners. The course develops teacher training skills, providing students with a practical teaching toolkit. This is an introductory teacher training qualification. Progression opportunities are available.

Duration 15 weeks **Time** Thurs 6.00-9.00pm **Starts** TBC **Location** TBC **Fee** £645

City & Guilds TAQA Level 3 Certificate Assessor Training TT02E3

TAQA is a suite of qualifications for people working in, or looking to enter roles in assessment and quality assurance. There are a variety of knowledge and practical unit combinations available. Level 3 focuses on assessment and Level 4 focuses on quality assurance.

Duration Approx 15 weeks **Time** Flexible **Starts** TBC **Location** Online & workplace **Fee** £750 per unit



HIGHER EDUCATION COURSES

Construction

BTEC Level 4 HNC in Construction and the Built Environment

Year 1 (of 2) BE02A1

This is a two-year, part-time day release course for people employed in the Construction industry. It is also appropriate for people with a more varied profile of achievement such as those with extensive work experience or those with a range of qualifications that are related to their work sector.

Duration 2 years **Time** Tues 9.00am-5.00pm **Starts** Sept 2021 **Location** CTZ

BTEC Level 5 HND in Construction and The Built Environment (Construction Management)

BE08E1

The HND in Construction Management builds on the knowledge and skills of the HNC. The course is intended as a vocational qualification within the construction industry. It satisfies the educational base for becoming an Associate Member of the Royal Institution of Chartered Surveyors or Associate Membership of the Chartered Institute of Building once requisite employment experience has been gained post qualification.

Duration 2 years **Time** Wed 9.00am-5.00pm **Starts** Sept 2021 **Location** CTZ
Fee £3,350 per year

CIOB Level 4 Diploma in Site Management Year 1 (of 2)

BE06E2

The course provides training in site management for those who want to be, or might already be, employed in a managerial position.

Duration 2 years **Time** Wed 1.00pm-5.00pm **Starts** Sept 2021 **Location** CTZ
Fee £2,200 per year

Creative & Digital Arts

Pearson Level 4 HNC and Level 5 HND in Art & Design

AD10HE1

This course has been designed to appeal to those undergraduates seeking to access careers within the creative sector on island. The programme has been developed by working closely with local employers to identify essential skills required to be successful in a creative industry with work placements and 'live briefs' being core elements of the two-year programme.

Duration HNC 1 year; HND 2 years **Time** Full time **Starts** Sept 2021 **Location** DEL
Fee £6,950

Information Technology

BTEC Level 4 HNC & BTEC Level 5 HND in Digital Technologies

These courses are designed to address an increasing need for high quality professional and technical education pathways at Levels 4 and 5, providing you with a clear line of sight to employment or progression to further higher education study. The courses will provide you with the core skills required for a range of careers in digital technologies and develop your understanding of the major impact that digital technologies have on the business environment.

Duration HNC 1 year; HND 1 year (on completion of HNC) **Time** 12-14 hours per week **Starts** TBC **Location** CTZ **Fee** TBC

Health & Social Care Studies

Training at The Institute for Health & Social Care Studies in Guernsey is a great way to kickstart a rewarding career in the health sector. Many of Guernsey's top nurses, who have made up the back bone of the island's pandemic response, were trained at the Institute, and the courses on offer would let you join them. The courses are ideal for both school leavers and those considering a change of career, with four main pathways on offer:

Health & Social Care Degree
Nursing Degrees
Masters Level Study
Post Graduate Qualifications

The three year, full time nursing degree comes with no tuition fees and a bursary of £19,000 per year which means you can earn as you learn.

The Institute is partnered with a UK University in order to offer a range of programmes. It presents the opportunity to work across a wide range of practice areas, which will give you a broad experience of nursing.

Find out more at theinstitute.gg

 **The Institute**

Management Studies

GTA University Centre offers a range of professional and higher education qualifications and has helped many local professionals with CPD/personal development. Below are some of the areas for which the GTA offers training at all levels.

Accounting & Tax

AML & Compliance

Corporate

Governance

Digital Skills

Director Development

Finance

Funds & Investments

Human Resources

Leadership &

Management

Pensions

Personal Development

Project Management

Sales & Marketing

Trust

Visit gta.gg or call 721555



CIPD Level 5 Intermediate Certificate in Human Resources Management

BS04E5

A platform to further develop HR, leadership, development and specialist knowledge giving a broad perspective of organisational issues facing HR professionals.

Duration 36 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £3,600

CIPD Level 5 Associate Diploma in People Management

This is a professional qualification, based on developing and managing people. You will expand your knowledge of HR with a combination of core units and specialist areas – helping you focus on what matters most to you.

Duration TBC **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC

CIPD Level 7 Advanced Diploma in Strategic People Management

This qualification will deepen your expertise in strategic HR. It will help you learn how to manage employment relations, recruit and nurture talent to sustain success.

Duration TBC **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC

BTEC Level 4 HNC & BTEC Level 5 HND in Business

These courses will develop you as professional, self-reflecting individuals able to meet the demands of employers in the business sector and adapt to a constantly changing world.

Duration HNC 1 year; HND 1 year (on completion of HNC) **Time** 12-14 hours per week **Starts** TBC **Location** LOC **Fee** TBC

The Institute of Health & Social Care Studies doesn't only offer pathways in to healthcare. The team also offers you ways to take your education to the next level with Masters-level qualifications.

Choose from three pathways:

Leadership
Advanced Professional Practice,
Professional Education

All of these give you access to Level 6 and 7 programmes and modules ranging from a Masters in Professional Practice to a Level 7 module in Consultancy, with so many other options in between.

Find out more at theinstitute.gg

 **The Institute**

CMI Level 5 Diploma in Management and Leadership

MG05E1
Qualifications designed for middle managers as well as those aspiring to senior management and Chartered Manager status who want to develop key skills such as managing resources, stakeholder and information management.

Duration 36 weeks **Time** TBC **Starts** Sept 2021 **Location** LOC **Fee** £1,900

CMI Level 5 Award in Coaching Skills

MG07E1
This qualification is designed to develop management coaching and mentoring skills with focus on how to identify the links between coaching, mentoring and the achievement of business goals.

Duration 3 days **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC

CMI Level 5 Award in Equality, Diversity & Inclusion

MG07E2
This qualification is aimed at practising or aspiring managers and leaders, enabling them to understand the business case for equality, diversity and inclusion and the role of managers in creating inclusive workplace culture.

Duration 2 days **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC



HIGHER EDUCATION cont...

Management Studies cont...

CMI Level 5 Award, Certificate & Diploma in Management, Coaching & Mentoring

This qualification is designed to develop management coaching and mentoring skills with focus on how to identify the links between coaching, mentoring and the achievement of business goals.

Duration TBC **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC

CMI Level 7 Award, Certificate & Diploma in Leadership, Coaching & Mentoring

These qualifications are designed for managers and leaders who have the authority and responsibility for developing and implementing a coaching and mentoring strategy across the organisation. T

Duration TBC **Time** TBC **Starts** TBC **Location** LOC **Fee** TBC

Teaching & Learning, Assessment, Quality Assurance

City & Guilds TAQA Level 4 Internal Quality Assurance Training TT02E4

TAQA is a suite of qualifications for people working in, or looking to enter roles in assessment and quality assurance. There is a variety of knowledge and practical unit combinations available. Level 3 focuses on assessment and Level 4 focuses on internal quality assurance.

Duration App 15 weeks **Time** Flexible **Starts** TBC **Location** Online/workplace **Fee** £765

City & Guilds Level 5 Diploma in Education & Training TT01E5

This is an accredited teaching qualification which has a teaching/training practice requirement. It is designed for those working/wishing to develop their skills in teaching adults or post-16 students. You will be required to complete a minimum of 100 hours' teaching as part of the two-year programme.

Duration 2 years **Time** TBC **Starts** Sept 2022 **Location** LOC **Fee** TBC

ADULT & COMMUNITY LEARNING

Cookery

Breadmaking ADE_FoBr400 and ADE_FoBr400Feb

Learn how to make bread from scratch. This is one of the ways to relieve all the stress in your life and save a little money at the same time. Two sessions designed for you to learn how to make bread with a little extra something for those naughty doughnut moments. Tutor: Julie Hyde

Duration 2 weeks **Time** Wed 10.00am-2.00pm **Starts** 13 Oct 2021 and 2 Feb 2022 **Location** CTZ **Fee** £115

Camden Vibe ADE_FoCam402

Street food from Asia, Africa and The Americas...fun rustic dishes will be demonstrated during the first session and the following week it will be your turn! Think of the smells and flavours of Camden's food markets and that's what you've got. Tutor: James Ferguson

Duration 2 weeks **Time** Tues 6.00-9.00pm **Starts** 1 Mar 2022 **Location** CTZ **Fee** £90

Preparing for Christmas ADE_FoCh405

Do you love entertaining at Christmas but hate the hassle? Then this is the perfect class for you! We'll teach you how to make some traditional and simple dishes that look stunning without ever breaking a sweat in the kitchen. Tutor: Julie Hyde

Duration 2 weeks **Time** Wed 10.00am-2.00pm **Starts** 17 Nov 2021 **Location** CTZ **Fee** £115

Healthy Eating ADE_FoMo387

Explore ways in which to make healthy foods exciting. Cook with healthy oils, fats and prepare salads and winter warmers. Tutor: Julie Hyde

Duration 2 weeks **Time** Wed 10.00am-2.00pm **Starts** 19 Jan 2022 **Location** CTZ **Fee** £115

Plant-based Cookery ADE_FoPI403

Vegan diets and sustainable dishes will be covered in this course which will encourage and inspire you to reduce your red meat intake and make ethical and healthy dietary eating choices. In no way is this a 'stop eating' meat course but simply a way to show that a change in diet is not so hard and can taste amazing. Tutor: James Ferguson

Duration 2 weeks **Time** Tues 6.00-9.00pm **Starts** 1 Feb 2022 **Location** CTZ **Fee** £90

Cookery cont...

World of Flavours ADE_FoWo401

Moroccan, South African, South American....classic dishes from all over the world demonstrated and discussed in an interactive two week course which will allow you to cook that dish you've always wanted to try, discover new ingredients and learn some tips along the way. Tutor: James Ferguson

Duration 2 weeks **Time** Tues 6.00-9.00pm **Starts** 5 Oct 2021 **Location** CTZ **Fee** £90

IT & Computing

Sovereign Silver Surfers - Beginners ADE_CoCo524

Aimed at complete beginners who would like to gain confidence in using a computer. Topics include: getting started, an introduction to the internet, using e-mail, Word and other basic packages. Students will use college computers and will practise new skills in a safe and supportive environment.

Duration 8 weeks **Time** Mon 1.30-3.00pm **Starts** 4 Oct 2021 **Location** LOC **Fee** Free

Sovereign Silver Surfers - Intermediate ADE_CoCo527

A follow-on course to build on the skills learned in the beginners course. This course is sponsored by Sovereign and is therefore offered free of charge to those over 65 years of age.

Duration 8 weeks **Time** Mon 1.30-3.00pm **Starts** 17 Jan 2022 **Location** LOC **Fee** Free

Jewellery Making

Silversmithing and Jewellery Making - Beginners ADE_ArRe365

For complete beginners or those with little experience of the craft. Basic projects and techniques will be undertaken allowing individual designs as far as possible. Individual pieces will be made from metal using hand tools and machinery in the craft workshop. Materials may be purchased via the course tutor.

Duration 8 weeks **Time** Wed 6.00-8.45pm **Starts** 6 Oct 2021 **Location** CTZ **Fee** £140

Silversmithing and Jewellery Making - Intermediate ADE_ArRe365Jan

Mainly for those with experience but beginners are welcome and will make the initial pieces from the beginners' course. More advanced techniques and processes will be demonstrated throughout the course. Students will design and make individual pieces using traditional materials. Materials vary in price and may be purchased from the tutor.

Duration 8 weeks **Time** Wed 6.00-8.45pm **Starts** 19 Jan 2022 **Location** CTZ **Fee** £140

Languages

French Post-beginners ADE_LaFr314

This course is for those who have undertaken a beginners' course and want to build upon their skills. Sessions will cover grammar including past and future tenses as well as conversation and listening skills. The textbook used will be 'Façon de Parler 2' ISBN 978-1444 168419 (student to buy). Tutor: Julianna Chapellier

Duration 16 weeks **Time** Tues 6.30-8.00pm **Starts** 5 Oct 2021 **Location** LOC **Fee** £140

French - Intermediate Advanced Conversation ADE_LaFr312

For people who already have the basics of the language. The aim is to broaden vocabulary and strengthen grammar. The course will include general conversation in French. Tutor: Julianna Chapellier

Duration 16 weeks **Time** Thurs 6.30-8.00pm **Starts** 7 Oct 2021 **Location** LOC **Fee** £140

Spanish for Beginners ADE_LaSp315

This course is aimed at beginners or those with little experience of the language. The tutor will advise on the course books required in the first lesson.

Duration 16 weeks **Time** Wed 6.30-8.30pm **Starts** 6 Oct 2021 **Location** GRM **Fee** £140

Spanish - Elementary ADE_LaSp326

For those with some knowledge of the language or who have completed the beginners' course and wish to further develop their spoken and written language skills and comprehension. The tutor will advise on the course books required in the first lesson.

Duration 16 weeks **Time** Tues 6.30-8.00pm **Starts** 5 Oct 2021 **Location** GRM **Fee** £140

Mandarin Language & Culture for Beginners ADE_LaMa320 (Oct start) & ADE_LaMa320JAN (Jan start)

An introduction to the Mandarin language and Chinese culture.

Duration 10 weeks **Time** Tues 6.30-8.00pm **Starts** 5 Oct 2021 and 18 Jan 2022 **Location** LOC **Fee** £120



Languages cont...

Mandarin Language & Culture: Part 2 and HSK ADE_LaMa321Oct (Oct start) & ADE_LaMa321 (Jan start)

For those who have a knowledge of Mandarin or who have attended the beginners' course. There is the opportunity to undertake the international HSK examination which tests Chinese language proficiency.

Duration 10 weeks **Time** Wed 6.30-8.00pm **Starts** 6 Oct 2021 and 19 Jan 2022
Location LOC **Fee** £120

Introduction to Sign Language ADE_SpSi470

This course will be useful for anyone wishing to learn the basics of sign language in order to communicate with deaf persons. Tutor: Anne Diamond

Duration 8 weeks **Time** Mon 7.00-9.00pm **Starts** 4 Oct 2021 **Location** GRM **Fee** £90

ESOL (English for speakers of other languages)

Accent has been teaching English as a Foreign Language successfully for over 25 years. Our qualified and friendly EFL instructors will help you improve your English as well as your job and career opportunities in small classes adapted to your level. Courses are offered from beginners to advanced, subject to demand. Contact: info@accent.gg or call 714909

Maritime

Day Skipper ADE_MaDa415 (Tues course) & ADE_MaDa416 (Thurs course)

This RYA course covers all the basic navigation and seamanship required to be able to skipper a vessel from port to port or between the islands. No prior knowledge is needed and the subject matter is assessed and examined on a continual basis leading to the issue of the RYA Day Skipper Shore-based Certificate. Tutors: Paul Davies (Tues); David Raines (Thurs).

Duration 22 weeks **Time** Tues and Thurs 7.00-9.00pm **Starts** 5 Oct 2021 and 7 Oct 2021 **Location** CTZ (Tues) LOC (Thurs) **Fee** £340

Day Skipper Intensive ADE_MaDa417

This intensive course leading to the RYA Day Skipper Shore based certificate is delivered over one term. The course will comprise 10 Monday evenings from 4 October to 13 December. There will also be 4 Saturday sessions from 9am - 12pm and 12:30 - 3:30 on the following Saturdays: 9 October, 6 November, 27 November and 11 December. Tutor: Phil Winfindale

Duration 10 weeks **Time** Mon 7.00-9.00pm **Starts** 4 Oct 2021 **Location** CTZ **Fee** £340

Diesel Engines ADE_MaDi424 (Nov start), ADE_MaDi425 (Feb start) & ADE_MaDi426A (March start)

The course deals with mainly small diesels but also covers the principles of larger diesel engines. This is a 'hands-on' basic skills session and suitable for anyone wishing to learn more about troubleshooting, repair and servicing of these units. No prior experience or knowledge is required and a RYA Completion Certificate is awarded on the day.

Duration 1 day **Time** Sat 9.00am-5.00pm **Starts** 13 Nov 2021, 5 Feb and 26 Mar 2022
Location CTZ **Fee** £120

Local Pilotage ADE_MaPi419

A closer look at all the standard passages and many lesser-known ones in and around the tricky waters of the islands. There is plenty of information about tides, transits and local marks including Herm, Sark and Guernsey's west coast. Whether experienced or new to island boating, this course is full of useful and interesting information. Tutor: John Webster

Duration 9 weeks **Time** Wed 7.00pm-9.00pm **Starts** 6 Oct 2021 **Location** LOC
Fee £145

RYA Essential Navigation & Safety Course ADE_MaRY411

The RYA Essential Navigation and Safety Course includes basic navigation, anchoring, weather, rules of the road, pilotage and much more. Ideal for newcomers to boating, sail or power, sea anglers, divers, rusty skippers and crew - in fact anyone using the water in a leisure craft. Tutor: John Webster

Duration 8 weeks **Time** Tues 7.00pm-9.00pm **Starts** 5 Oct 2021 **Location** LOC
Fee £130

VHF/DSC Radio ADE_MaVH421 (Sept start), ADE_MaVH422 (Jan start) & ADE_MaVH423 (March start)

VHF RADIO: SHORT RANGE CERTIFICATE (SRC) This one-day course leads to the Short Range Certificate (SRC) which includes the latest digital requirements within the new Global Maritime Distress & Safety System (GMDSS) requirements. This qualification is an essential safety feature for all who go to sea with a VHF radio - including transportable sets - and together with a Ship's Licence, it is a legal requirement. Tutor: Phil Winfindale

Duration 1 day **Time** Sat 9.00am-5.00pm **Starts** 11 Sept 2021, 22 Jan and 12 Mar 2022 **Location** LOC **Fee** £130

Music

Guitar for Beginners ADE_MuGu342

Have fun learning the guitar with Andrew. Participants will need to bring along their own acoustic guitar.

Duration 16 weeks **Time** Tues 7.30-9.00pm **Starts** 5 Oct 2021 **Location** CTZ **Fee** £160

Photography

Digital SLR Photography (daytime) ADE_DaDi551; **(evening)** ADE_GeDi492 (Oct start) & ADE_GeDi494 (Jan start)

A beginners' course aimed at those who have a digital SLR camera. Participants will need to bring their own SLR digital camera to each session. Topics covered will include operating the camera in manual mode, optimising the camera settings, exposure, apertures, shutter speeds, downloading images, and improving photographic techniques. Tutor: Nick Despres

Duration 8 weeks **Time** Thurs 2.00-4.00pm or Wed 7.00-9.00pm
Starts 20 Jan 2022 (daytime course); 6 Oct 2021 and 19 Jan 2022 (evening course)
Location LOC (daytime, CTZ (evening) **Fee** £140

Introduction to Darkroom Photographic Techniques ADE_GeDr495

An 8-week dark room photographic course. You will have a chance to rediscover the photographic dark room and have the opportunity to learn and explore traditional dark room skills. During this course, you will gain knowledge in using traditional chemicals to produce black and white photographs, photograms, develop film and learn pinhole photography as well as having the opportunity to work on your own dark room projects. Tutor: Aaron Yeandle

Duration 8 weeks **Time** Sat 11.00am-1.00pm **Starts** 22 Jan 2022 **Location** GRM
Fee £140

Pottery & Ceramics

Introduction to Pottery/Ceramics ADE_ArPo354

An introduction to pottery, clay and glazes. There will be an opportunity to use a pottery wheel and create personal pieces using different hand building methods. Participants will be able to experiment with glazes. Attendees will need to purchase clay and this will be advised by the tutor. Tutor: Serena Child

Duration 8 weeks **Time** Tues 6.00-9.00pm **Starts** 5 Oct 2021 **Location** GRM
Fee £125

Introduction to Pottery/Ceramics ADE_ArPo354A

Participants will have attended an introduction course and/or have experience in ceramics. This course will enable participants to produce personal projects which will be guided by the tutor. Attendees will need to purchase clay and this will be advised by the tutor. Tutor: Serena Child

Duration 8 weeks **Time** Tues 6.00-9.00pm **Starts** 18 Jan 2022 **Location** GRM
Fee £125

Sewing & Furniture

Soft Furnishings ADE_ArHo359 (Oct start) & ADE_ArHo359Jan (Jan start)

A workshop course concerned with the re-upholstery of small seats which can be taken to the class (no storage available) whether foam, stuffed hair or sprung, and the re-caning or re-seating of cane and rush chairs. Lampshades may also be re-covered in fabric. Tutor: Jane Seymour

Duration 8 weeks **Time** Mon 9.30-11.00am **Starts** 4 Oct 2021 and 17 Jan 2022
Location LOC **Fee** £105

Furniture Restoration and Conservation PART 1 & PART 2 ADE_ArRe368 (Oct course) & ADE_ArRe368Jan (Jan course)

Primarily concerned with wooden furniture, however, the programme may include some basic upholstery and recovering of furniture. Tuition can include French Polishing, repair etc. Any work will be carried out entirely at the owner's risk. Pieces for repair or restoration should be brought on the first night. Some basic woodwork skills are essential. Tutor: Charles Jolly

Duration 8 weeks **Time** Tues 6.00-9.00pm **Starts** 5 Oct 2021 and 18 Jan 2022
Location CTZ **Fee** £180

Sewing and Alterations PART 1 (Oct) ADE_ArSw360 **PART 2** (Jan) ADE_ArSw361

The course will enable students to alter clothes. It will include hems, zips, lift shoulders, cuffs, take in, and let out. Participants will need to bring a sewing machine, needles and scissors. You may also re-cycle fabrics to make lovely gifts. Tutor: Eleanor De Kooker

Duration 8 weeks **Time** Wed 7.00-9.00pm **Starts** 6 Oct 2021 and 19 Jan 2022
Location GRM **Fee** £110

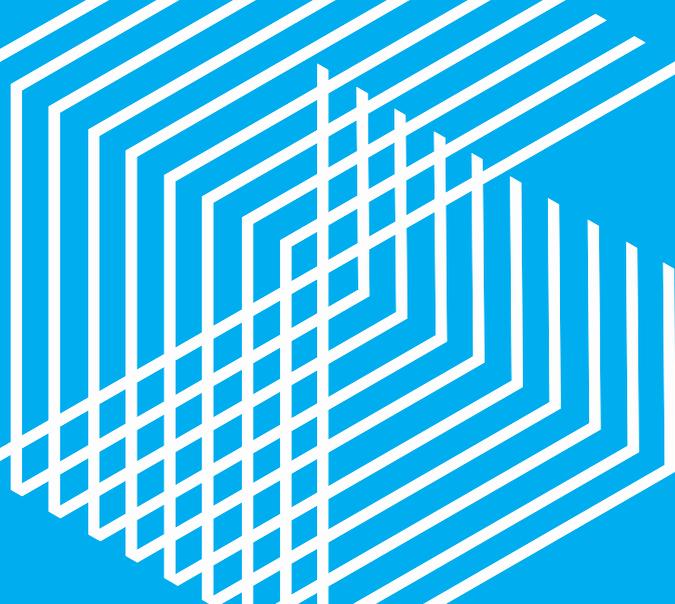
Welding

Introduction to Welding ADE_ArRe367

This is an introductory course to the four main welding processes: oxy-acetylene, manual metal arc, MIG and TIG welding. This is a course for DIY enthusiasts or those who would like to use welding for artistic applications. Please note this is not an industrial welding programme.

Duration 10 weeks **Time** Tues 7.00-9.00pm **Starts** 5 Oct 2021 **Location** CTZ **Fee** £250





#LifeLongLearning

ENGLISH & MATHS

English and maths are essential skills that all employers seek. Our team has a proud history of working with students returning to education in order to improve their skills and gain qualifications. Each year we work with more than 100 students in our evening classes as they look to gain qualifications that will enable them to access further and higher education, training and jobs, or to revisit incomplete education from school.

These programmes of study are FREE for everyone!

Our English and maths evening classes offer the opportunity to achieve either GCSE or Functional Skills Level 1 or 2 qualifications in an adult learning environment with experienced lecturers. We now also offer part-time entry level English and maths courses. We recognise that, for many, taking that first step through the door is the most challenging, and that historic relationships with English and maths may not have been positive but our student-centred and supportive sessions bring a fresh approach to learning - enabling students to develop skills and gain accreditation. If you are unsure about your current level of ability, please contact us and we can arrange an assessment and help plan a learning programme to suit your needs. We also have an experienced and skilled support team who can assess your learning needs, put appropriate support in place and make necessary adjustments so that you can access your course. If you are looking to develop your English and maths skills in order to gain promotion, access further or higher education qualifications, start a new career or support friends or family through their own education, then our English and maths courses are here to help you!

Contacts

General enquiries

email enrolment@gcfe.net; telephone 01481 227500

For full-time, part-time and higher education courses, please contact:

Construction/Engineering

Fiona Fish: fionaf@gcfe.net

Hospitality & Catering/Hair & Beauty/Sport/Creative & Digital Arts/IT/Office Administration/Performing Arts/Management Studies

Gillian McCartney: gillianm@gcfe.net

Health & Social Care/Early Years/Public Services/Teaching & Learning, Assessment, Quality Assurance/Progress to...

Julie Jones: juliej@gcfe.net

English & Maths/Access

Lindsey Hutchins: lindseyh@gcfe.net

Adult & Community Learning

Jane Walden: janew@gcfe.net

Apprenticeships

apprenticeships@gcfe.net

Locations key

CTZ - Coutanchez Campus

DEL - Delancey Campus

LOC - Les Ozouets Campus

PRCPA - Princess Royal Centre for Performing Arts

GRM - Guernsey Grammar School & Sixth Form Centre

GTA - GTA University Centre

IHSCS - Institute of Health and Social Care Studies

How to apply

For part-time, higher education and adult and community learning courses, please download the application form from the website www.guernseycollege.ac.gg/wp/part-time-courses

Please complete both sides of the form and email it to us at enrolment@gcfe.net. (Please note, we cannot accept payment until your place has been confirmed. Payment will be requested once minimum course numbers have been reached). If you need further information, please get in touch with one of our team who will be able to confirm any entry requirements.

For GTA University Centre courses, please visit gta.gg or call 721555.

For The Institute of Health & Social Care Studies courses, please email theinstitute@gov.gg or visit theinstitute.gg

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Information correct at time of publication
Courses offered may be subject to change
Courses will run based on minimum numbers